

St. Francis of Assisi School

2016-2017 School Development Report



29 Outer Cove Road, Logy Bay-Middle Cove-Outer Cove, A1K 4E7

Vision

We are a strong community-based school that provides a high quality academic program empowering all students to become responsible and respectful members of society.

Mission

To provide a positive learning experience that challenges students to achieve their personal best in an environment of mutual respect and cooperation.



A Message From
TONY STACK
CEO / DIRECTOR OF EDUCATION (Interim)

The school development report for the 2016-17 school year outlines your school's successes in areas such as student achievement and professional development.

School development plans align with and support the Strategic Plan of the Newfoundland and Labrador English School District, and also give guidance to individual staff growth and development plans. Producing this report is not done to simply satisfy an administrative requirement, but rather it is an important exercise that captures what has been achieved in order to frame the next steps that schools must take to continually ensure the safety, security, and success of our students so that they may have all the tools needed to realize their full potential.

Our schools are full of passionate educators and staff who give of themselves every day to see a child realize their potential. Our teachers, support staff, administrators, school councils, parents, guardians, and students are truly invaluable as we set collective goals to take us into the future. Each and every member of our school communities has a role in creating an accomplished education system and please know we appreciate your support, feedback, and continued efforts as evidenced in this report.

Sincerely,



Tony Stack
CEO/Director of Education (Interim)



Message from Principal

I am delighted to present our School Development Report for the 2016 – 2017 school year. This report gives us an opportunity to share with our parents, guardians, and other interested parties our students' academic achievements and challenges and it also provides us with an opportunity to update our school community on the progress we have made with our School Development Plan. We have just completed year 5 of our 5 year School Development Plan. Our focus continues to be on developing our students' literacy and numeracy skills within the 21st Century Learning Skills and providing a safe and caring environment in which to learn and grow.

The infusion of technology and 21st Century learning skills that enhance literacy and numeracy continues to be a major focus at our school. We have concentrated our efforts on developing our English Language Arts and Math programs building capacity amongst our teachers. Last year we had 4 teachers working with the Literacy Numeracy Program, these four teachers continued their work this year and we dedicated substitute time to allow the teaching partners of the cohort teacher to join them and the Literacy Numeracy Teacher in the planning and reflection sessions. Teachers in all grade levels have moved into the Literacy/Numeracy Block Structures for teaching; all teachers are at different stages of implementation, they are all well on their way.

This year, our staff completed the Inclusive education training with Cordell Osmond. Staff reviewed our school development plan to ensure that we were genuinely inclusive in our actions and language. We continued our Digital Citizenship Plan for our school and each class participated in the NLESD digital citizen lessons. We have had a very successful relaunch of our School Wide Positive Behavioural Supports program. At St. Francis of Assisi we are Falcons and we SOAR (Safe, Organized, Accountable, Respectful).

St. Francis of Assisi School is a true community school. Our partners have worked diligently to help provide the best educational opportunities for our students. We have a very dedicated group of volunteers who serve on our school council, coach many sport teams, organize our bi-annual auction, read to our kindergarten students, and support various special events and fieldtrips throughout the year. We also thank our dedicated staff members for their continuous teamwork, leadership, and conscientious effort on behalf of our students.

St. Francis of Assisi is a child centered school with a strong focus on addressing the individual needs of our students and recognizing that each student is a part of making our school such a special place to learn. Together with our school community we can make a difference!

Janette Kelly
Principal

Message from School Council

The school council for the 2016/2017 school year met on a monthly basis to discuss issues pertinent to the mandate of the council. The focus of council this school year was; school curriculum, school development, and fundraising. There were also financial discussions regarding remaining auction funds from 2015, and the logistics and future of the accessible playground.

Members of our school council have been very supportive and eager to discuss matters relevant to student achievement through updates on the following agenda items:

- Safe and Caring schools
- School Curriculum
- School Development
- 21st Century Learning
- Literacy and Numeracy
- Fundraising

The council held seven meetings over the course of the year, as well as five supplementary meetings to discuss the auction. These meetings, and the discussions that followed, were always productive and informative. Throughout the school year we did add an additional teacher rep to aid with fundraising, as well as a temporary teacher rep while a member was on leave. We ended the school year with positive news regarding our successful school auction, and the future plans for these funds.

Thank you to all members of the 2016/2017 council; Sarah Anthony, Rhonda Bridger, Krista Burrows, Janette Kelly, John Kennedy, Rita Kennedy, Carol Manning, Tracey Murphy, Diane Keating Power, and Mark Sparrow.

Kind regards,
Kate Shore
St. Francis Of Assisi School Council Chair, 2015-2017

Our School Community

St. Francis of Assisi Elementary is located at 29 Outer Cove Road in the Town of Logy Bay - Middle Cove - Outer Cove. It is a Kindergarten to Grade 6 English stream school with an enrolment of 225 students. The school is wheelchair accessible with an average class size of 20.

Our school had a total of 13 full-time and 6 part-time educational staff, which included 12 classroom teachers and 3.97 Instructional Resource teachers. We had the services of a guidance counselor (.40), music specialist (.61), band specialist (.16), physical education teacher (.61), and Learning Resource teacher (.20). We had 1.25 units for administration and 6 student assistant positions. In addition to school based staff we had access to District staff, including an educational psychologist, a speech/language pathologist, Deaf and hard of Hearing Itinerant, Visual Itinerant, and program specialists.

Key Highlights/Special Projects

Home-School Reading Program

This year all of our K-2 students, along with their families and teachers, participated in the Home-School Reading Program. Each child kept a daily log of every reading encounter and recorded it in his/her personal booklet. The students, teachers and families exceeded the target of 30,000 reading encounters for the year. Reading celebrations were held during the year and the Radical Readers Club was established.

Accelerated Reader Program

Our students in grades 3-6 participated in the Accelerated Reader Program. The AR reading program gives students access to over 30,000 titles. The AR program also allows parents

to follow their child's reading progress and to receive an email reporting their child's progress on their reading quiz. Students read approximately of 8 - 10 books per year.

Mathematics

Each year our elementary students participate in the Mathematica Continuum contests. We also participate in various math events like 100th day throughout the school year to promote mathematics.

Band Program

All students in grade 5 & 6 can participate in the band program. We have a 0.16 band teacher who comes to our school one morning and one afternoon during the 7 day cycle. Students perform in various school activities throughout the year.

Basketball Program

The basketball program is organized by parent volunteers and is open to students from grades kindergarten to grade six. The focus of the program is to teach basketball skills and good sportsmanship. Also various grade level teams participate in basketball tournaments throughout the city.

Cross-Country Running and Baseball are among other extracurricular activities available at the school. We had over 120 students participate in Cross Country Running, Track and Field and Baseball.

Community Partnerships

The Town of Logy Bay - Middle Cove - Outer Cove

We have forged a strong community partnership with the Town of Logy Bay - Middle Cove – Outer Cove over the years. A member of the town council acts as the school liaison between the school and town. The town council has provided tremendous support to the school

in various ways. We also partner with the town in a recycling program. The town allows us to use their shed as a drop off site for our recycling program. Money from this program goes to support various school initiatives. This strong community partnership has allowed us to provide the best educational opportunities for our students. Our grade 6 students participated in Municipal Day with our town and attended a town meeting with our Mayor, John Kennedy.

Our town has been a strong supporter of our recreation and fitness programs and sponsored a full recreation event. Mayor Kennedy and the Recreation co-ordinator for the town, Janet Roff came to our school and played a basketball game with all of our elementary students! The students won with a buzzer beater basket!

The Terry Fox Walk/Run

Each year for the past ten years, St. Francis of Assisi has formed a partnership with the local branch of the Terry Fox Foundation to continue to support the dream of Terry Fox to raise funds for cancer research. In September, the entire school community participated in a walk around our town. This initiative creates tremendous school spirit, encourages physical activity, helps students to remember the legacy of this amazing Canadian, and raises funds for cancer research.

Community Partnerships

Parents, local businesses, and other business people in the community give tremendous support to the school. They support our bi- annual auction and other various programs and initiatives like our Christmas Sharing, Foster Child, Iris Kirby House, Food hampers, Terry Fox Walk etc. Their support allows St. Francis of Assisi to provide the best educational opportunities to our students and to make us a true community school.

D.A.R.E.

Drug Awareness Resistance Education is a program provided to our grade 6 students by the Royal Newfoundland Constabulary in partnership with the school. The program provides our students with knowledge and skills to make wise choices as they meet various challenges in their lives.

Roots of Empathy

This year we were fortunate to have two Roots of Empathy instructors partner with our school; Heidi Keating, Guidance, and Janette Kelly, Principal. Roots of Empathy is an evidence-based classroom program that has shown significant effect in reducing levels of aggression and bullying among school children while raising social/emotional competence and increasing empathy. Both grade 3 classes participated in this program and we were so pleased to partner with our ROE families and their babies.

School Auction, Dinner, and Dance

This year we held our biannual school auction and dinner. We showcased class art and community businesses donated auction items. This year, we expanded our event to include a dance. The event was a massive success! Thank you to all of our families and businesses that helped out. Monies raised will go toward new technology and associated educational apps and computer programs, in-class and take-home reading materials for every classroom, resources to support Student Support Services programming, support of our safe and caring schools initiatives such as Positive Behavioural Supports and wellness, new musical instruments, and more STEM related equipment, such as science kits for each class.

Internal Data

Internal Assessment Data (synthesis of report card data to report trends)

- On average, 94% of our Kindergarten children were at or above grade level expectations on English Language Arts indicators;
- On average, 97% of our Kindergarten children were at or above grade level expectations on Mathematics indicators;
- On average, 79% of our grade one children were at or above grade level expectations on English Language Arts indicators;
- On average, 94% of our grade one children were at or above grade level expectations on Mathematics indicators;
- On average, 86% of our grade two children were at or above grade level expectations on English Language Arts indicators;

- On average, 94% of our grade two children were at or above grade level expectations on Mathematics indicators;
- On average, 97% of our grade three children were at or above grade level expectations on English Language Arts indicators;
- On average, 100% of our grade three children were at or above grade level expectations on Mathematics indicators
- On average, 84% of our grade four children were at or above grade level expectations on English Language Arts indicators;
- On average, 84% of our grade four children were at or above grade level expectations on Mathematics indicators
- On average, 90% of our grade five children were at or above grade level expectations on English Language Arts indicators;
- On average, 100% of our grade five children were at or above grade level expectations on Mathematics indicators
- On average, 95% of our grade six children were at or above grade level expectations on English Language Arts indicators;
- On average, 95% of our grade six children were at or above grade level expectations on Mathematics indicators

What do these results tell us?

Overall, our students are achieving well in English Language Arts and Mathematics. As a staff we collaborated about students who were considered at risk or having difficulty and an individual plan was put in place and monitored for these students. When reviewing data from Terms 1-3, students made progress in English Language Arts and Mathematics between each term and interventions were successful. All students identified made gains and it was noted that students using the Leveled Literacy Intervention program made gains in reading (decoding, comprehension, and fluency).

Report on School Development Plan for Previous Year and Actions for Change

Goal 1: Improve student's success through enhanced teaching, learning and assessment with a focus on 21. Century learning skills.		
Objective 1.1: To continue to explore and implement teaching, learning and assessment strategies with a focus on Literacy & Numeracy.	Objective 1.2: To develop proficient skills in various types of technology to enhance instruction, learning and assessment in all areas of the curriculum.	Objective 1.3: Develop effective strategies in assessment for, as and of learning.

<p>Evaluation:</p> <p>1.1.1 Literacy & Numeracy action team collaborated with District personnel (LNT)</p> <p>1.1.2 Scheduled grade level/class /divisional meetings to guide instruction, and developed intervention plans</p> <p>1.1.3 Some teachers who worked with the LNT had opportunities to observe other classes during literacy blocks.</p> <p>1.1.4 Parents were encouraged to use Epic, Spelling City, Brainpop, Symbaloo, Starfall, Read, Write, Think, Public Library and AR with their child.</p> <p>1.1.5 Used the LLI kit to support academic interventions in grades 1 and 2</p> <p>1.1.6 Staff consistently used identified math vocabulary with all students. To reinforce this, some students used a math word wall and a binder that included a math glossary.</p> <p>1.1.7 Implemented varied assessment practices in math, such as Plickers, journals, whiteboards, conferences, Show Me app, pics, paper and pencils, group work, anecdotal notes.</p> <p>1.1.1 Continued to develop literacy and numeracy blocks in all grades with LNT</p>	<p>Evaluation:</p> <p>1.2.1 Teachers and students continued to use online learning resources</p> <p>1.2.2 Continued to purchase various types of computer programs/websites/ apps to meet the needs of all learners e.g.: Kid/ teacher blogs; Accelerated Reading Program,, Brain Pop, Vocabulary Spelling City, Word Q, Popplets, etc.)</p> <p>1.2.3 Continued to communicate and showcase student learning through digital technology (ie: Twitter)</p> <p>1.2.4 Discussed and utilized differentiated assessments (Electronic portfolios, Bloom’s Taxonomy, Reading Records, rubrics, digital technology ex. AR assessment results, Brain Pop, etc.)</p>	<p>Evaluation:</p> <p>1.3.1 Taught and modelled and encourage critical literacy skills across the curriculum (ex. SASP)</p> <p>1.3.2 To Model and encourage peer collaboration and evaluation (ex. modeling constructive feedback to peers)</p> <p>1.3.3 Use and analyze common assessments in math and language arts (reading records, exit cards, AR assessment results, etc.)</p> <p>1.3.4 To provide opportunities to increase staff knowledge on Differentiated Assessment for all students (e.g. BAS, LLI, Literacy Blocks, Guided Reading, Differentiated instruction strategies, Digital Portfolios, Active Living kits, etc.)</p> <p>1.3.5 Collective analysis of student achievement data to measure the effectiveness of these intervention strategies</p>
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<p>1Extended AR for third term to the grade 3's</p> <p>Continued to motivate reading through introducing the "Radical Reader's Club" to grades 3 - 6.</p> <p>SASP posters were created, purchased and posted in grades 3 - 6.</p> <p>School wide Math Day</p> <p>Grade 4 - 6 students participated Public Speaking</p> <p>Grade 4 - 6 students participated in the regional Spelling Bee</p> <p>Home school reading program for grades 1 - 3</p> <p>School wide buddy reading (Primary with Elementary)</p>		
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Goal 2: Continue to build and foster an inclusive school culture that is safe, caring and socially just.		
Objective 2.1.1: To continue to build a more inclusive school community through effective communication and collaboration.	Objective 2.2: To implement programs that promote student safety and well-being (physical, social, emotional).	Objective 2.1.3: To implement Behaviour Matrix
<p>Evaluation:</p> <p><i>2.3.5 Students, staff, and families to have a consistent understanding of routines and expectations</i></p> <p>Completed...</p> <p>Morning announcements reminding students of soaring behaviours for the day/week.</p> <p>Looking ahead...</p> <p>Look at including students in morning announcements (i.e. “Today we will SOAR like falcons by.....”)</p> <p>PBS Assemblies to acknowledge achievements of all students in academic and non-academic areas</p> <p>Add in PBS matrix to agendas, school website, newsletter</p>	<p>Evaluation:</p> <p>2.3.3 Acknowledge positive behaviours</p> <p><i>Completed...</i></p> <p><i>This year, we hosted a Falcon Friendship Frenzy, highlighting our inclusive school with media and special guests present.</i></p> <p><i>The “school of Fish” wall was used to include all student’s decorated fish.</i></p> <p><i>Falcon Feathers were implemented this year and continue to encourage soaring behaviours.</i></p> <p><i>Pink Shirt Day celebrated as a school in February</i></p>	<p>Evaluation:</p> <p>2.3.2 Model appropriate behaviours in each setting</p> <p><i>Completed...</i></p> <p><i>We finalized a PBS matrix that is condensed and ready to be distributed.</i></p> <p>Looking Ahead...</p> <p><i>A visual with graphics needs to be created and put in designated areas.</i></p> <p><i>Finalize lesson plans teachers can use to teach expected behaviours in designated areas (model or video representation still an option).</i></p>

Explore options of Breakfast Club (Grab and Go) start once a week and expand if it works		
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Operational Issues Report 2016-17

Year	Issue	Action	Evaluation
2016-17	To replace old rusted lockers.	To work with District maintenance supervisor to have lockers replaced.	We are still in the process of working with Maintenance to resolve this issue.
	General Maintenance	Painting of hallways and classrooms, all spaces need a general freshening up.	
	Parking Lot safety	To create a parking lot plan that is safe for all users.	<p>Meetings held with NLESD, the town of LMO, the adjacent parish, the RNC, and the school. Traffic can be unsafe at times in the mornings, buses and kiss and ride drop offs are using the same lane and causing congestion. Cars are pulling into and through the parking lot against the flow of traffic and often at a fast speed.</p> <p>Painting of lines and lanes and the installation of signage is a necessity. NLESD are working on this. Painted sidewalks or designated walking spaces should be investigated.</p> <p>The RNC are completing a traffic and parking lot study</p>

	<p>To continue to improve the school aesthetically</p>	<p>To work with District maintenance supervisor to continue to improve the school environment.</p>	<p>The rebranding of the PBS Matrix at our school was successful and 3 murals were painted in our building with our new Falcon image.</p> <p>Painting was completed in one Kindergarten room and touch-ups were done in some hallways.</p> <p>We moved into our new wing this year which contains 4 new elementary classrooms.</p> <p>We reorganized our rooms and dedicated a room to children who are accessing an Alternate curriculum.</p>
	<p>To complete the work on our playground to make it accessible</p>	<p>To work with our school council, recreational therapist at the Janeway, the District and the DEECD to plan and complete paths and activity stations that are accessible to all students.</p>	<p>We are still working on our playground space. All construction was halted due to an oil spill in the area. NLESD and the government are working on the remediation of this land and once completed we can move forward with our playground.</p> <p>Softcrete was investigated and it would cost over \$70,000 to install.</p>



St. Francis of Assisi School

School Development Plan 2017-18 (working document)

Goal 1: To improve student success in literacy and numeracy in an inclusive environment	
Objective 1.1: To implement teaching, learning and assessment strategies with a focus on Literacy that engages all learners.	Objective 1.2: To implement numeracy practices to improve student achievement in number and communication and reasoning by June 2018.
Strategies: 1. Implement current best practices of instruction including block structure and play-based learning 2. Implement and analyse a variety of assessment strategies and sources to guide instruction	Strategies: 1. Implement current best practices of instruction for numeracy including block structure and play-based learning 2. Implement and analyse a variety of assessment strategies and sources to guide instruction
Indicators of Success: 1. Observed current best practices of instruction 2. Observed variety of assessment strategies being used to guide instruction	Indicators of Success: 1.2.1 Observed current best practices of instruction 1.2.2 Observed variety of assessment strategies being used to guide instruction

Goal 1. Support Plan	
Financial	Professional Development/Time Required
1. Easels for each room 2. Technology (ipads, cases, chrome books, computers, desktops, headphone splitters, Smartboards, etc...) \$12,000 3. Whiteboards and Clipboards for each student \$1500 4. Subscriptions: Brainpop, Raz-Kids, Tumble Books, Epic, reading A-Z approx \$8000 5. Smartboards approx \$3500 per board 6. Funding for PD opportunities - \$2000 7. Assessment materials and resources - \$3000 8. Materials for LRC: \$2500 9. Play based resources: \$1000	1.1 / 1.2 Block Structure 1 day (school close out Literacy Block Structure) 1.2.3 Play Based Learning 2.5 days per teacher (2 teachers) 1.1.5 BAS Mod 1 and 2 Grade 3 and 6 plus any other teachers not trained (2 days per teacher, approx 7 teachers) 1.1 / 1.2 Br Brennan (2 days PL)

Goal 2: Continue to build and foster a positive inclusive school culture that is safe, caring, healthy and socially just.	
Objective 2.1: To enhance respectful relationships in all school settings, including the cyber environment by June 2018.	Objective 2.2: To promote wellness within an inclusive school community
Strategies: 2.1.1 Consistent implementation and monitoring of Positive Behavior Supports (PBS)	Strategies: 2.2.1 Identify and implement initiatives that promote safety, health and well-being (physical, social, emotional) for all stakeholders
Indicators of Success: 2.1.1 Increased positive behaviours observed 2.1.1 Decrease in R360 incidents 2.1.1 Observed incidents of school spirit	Indicators of Success: 2.2.1 Observed wellness activities

Goal 2. Support Plan	
Financial	Professional Development/Time Required
<ol style="list-style-type: none"> 1. \$1000 for Behaviour Matrix prints 2. \$700 for PBS incentives (certificates, falcon feather notepads, etc...) 3. \$500 for fitness activities 4. \$75 ROE 5. \$75 DARE 6. Friends for Life \$cost per student 7. Sports Day \$200 8. \$1000 School mascot 	<ol style="list-style-type: none"> 1. PD LGBTQ 1 day 2. Sports Day 1 day 3. Action Team Meetings once per month after school